

# **PRIVACY POLICY\***

# PRIVACY NOTICE

This privacy notice discloses the privacy practices for Van Rye Publishing, LLC's ("VRP's") website at <a href="https://www.vanryepublishing.com">www.vanryepublishing.com</a>. This privacy notice applies solely to information collected by this website. It will notify you of the following:

- What personally identifiable information is collected from you through the website, how that information is used, and with whom it may be shared.
- What choices are available to you regarding the use of your data.
- The security procedures in place to protect against the misuse of your information.
- How you can correct any inaccuracies in the information.

#### INFORMATION COLLECTION, USE, AND SHARING

# Generally

Van Rye Publishing, LLC ("VRP") is the sole owner of the information collected on this website. VRP only has access to/collects information that you voluntarily give to it via email or other direct contact from you. VRP will not sell or rent this information to anyone. VRP will use your information to respond to you regarding the reason you contacted it. VRP will not share your information with any third party outside of VRP, other than as necessary to fulfill a request from you.

#### **Cookies**

VRP uses "cookies" on this website. A cookie is a piece of data stored on a website visitor's hard drive to help VRP improve your access to its website and identify repeat visitors to its website. Cookies can also enable VRP to track and target the interests of its visitors to enhance the experience on its website. Usage of a cookie is in no way linked to any personally identifiable information on VRP's website.

Some of VRP's business partners (e.g., its domain host) may use cookies on its website. However, VRP has no access to or control over those cookies.

#### Sharing

VRP may share aggregated demographic information with its partners and advertisers. This information is not linked to any personal information that can identify any individual person.

VRP may partner with another party (e.g., Amazon, Google Play, book promotion companies, etc.) to provide specific services. When a visitor to VRP's website specifically signs up for these services, VRP may share names or other contact information that is necessary for the third party to provide these services. These parties are not allowed to use personally identifiable information, except for the purpose of providing the services.

#### Links

VRP's website contains links to other sites. Please be aware that VRP is not responsible for the content or privacy practices of such other sites. VRP encourages its visitors to be aware when they leave its site and to read the privacy statements of any other site that collects personally identifiable information.

### YOUR ACCESS TO AND CONTROL OVER INFORMATION

You may do the following at any time by contacting Van Rye Publishing, LLC ("VRP") at email address webmaster@vanryepublishing.com or any of the email addresses listed on the CONTACT tab of VRP's website:

- See what data VRP has about you, if any.
- Change/correct any non-published-book-related data VRP has about you.
- Have VRP delete any non-published-book-related data it has about you.
- Express any concern you have about VRP's use of your data.

### **SECURITY**

Van Rye Publishing, LLC ("VRP") takes precautions to protect your information. When you submit sensitive information via VRP's website, your information is protected both online and offline. You can verify this by looking for "https" at the beginning of the address of VRP's website. Only VRP employees who need this information to perform a specific job (e.g., replying to an email from you about VRP's services or products) are granted access to personally identifiable information. And any computers/servers in which VRP stores personally identifiable information are kept in a secure environment.

\*If you feel that Van Rye Publishing, LLC ("VRP") is not abiding by this privacy policy, you should contact VRP immediately via email at <a href="webmaster@vanryepublishing.com">webmaster@vanryepublishing.com</a> or any of the email addresses listed on the CONTACT tab of VRP's website.